

Riverstone  
High School

# Information Booklet



2021



# Principal's Message

In choosing Riverstone High School you have entered into an exciting and challenging place of learning, which is forward looking and has a proud history.

The world has and is going through enormous change both socially and technologically. The pace is rapid, and at times almost overwhelming. These developments have an enormous impact on us all - on standards of living, work, leisure and the environment. Learning to live with them and guiding them are major challenges of our time.

The expectation at Riverstone High School is that all members of our school community show PRIDE – Personal Responsibility in Delivering Excellence. To bring this to reality in the school there is:

- an emphasis on self discipline and achievement of individual potential;
- a broad challenging and innovative curriculum which maximises student choice;
- a focus on teaching/learning;
- a comprehensive student welfare program emphasising care and support with firm discipline which develops responsibility;
- full uniform policy;
- opportunities in a wide variety of sports both recreational and competitive;

The teenage years are years of discovery and growth, and what better way for students to discover who they are and to test the limits of their potential, than to take full advantage of the vast array of possibilities at Riverstone High School.

I challenge every student to make this year a year in which you choose to be part of the school and to embody Riverstone PRIDE.

Ms Karen Downie  
Principal



# Riverstone High School

Riverstone High School is a member of the Nirimba Collegiate, which was established in 1999, comprising of three, Year 7-10 High Schools; Riverstone High School, Quakers Hill High School, Seven Hills High School and Wyndham College, the Year 11-12 Senior School.

Each school provides increased educational opportunities for students in the middle years of schooling; all 7-10 collegiate students have a “Gold Pass” entry to Wyndham College. Wyndham College is located within the Nirimba Education Precinct and has strong curriculum links with the Western Sydney University and the Western Sydney Institute of TAFE (Nirimba).

From Term 1 2021, Quakers Hill, Riverstone and Seven Hills High Schools will commence offering senior courses, introducing Year 11 from Term 1 2021, and Year 12 in 2022.

This plan will enable our collegiate to offer more subject choices to meet individual needs and preferences and improve the learning outcomes for students across all the campuses, while supporting enrolment growth for the future students of the collegiate.

In 2020, the Year 10 students will be the first cohort to be offered a choice of remaining at their current school or attending Wyndham College to complete Years 11 & 12 – it will be the student’s choice in consultation with their parents/carers. A broader range of subjects will be offered in the collegiate and a new model of curriculum delivery will be introduced. Students will be able to select access to the entire range of subjects by attending more than one campus.



71 McCulloch Street  
Riverstone NSW 2765



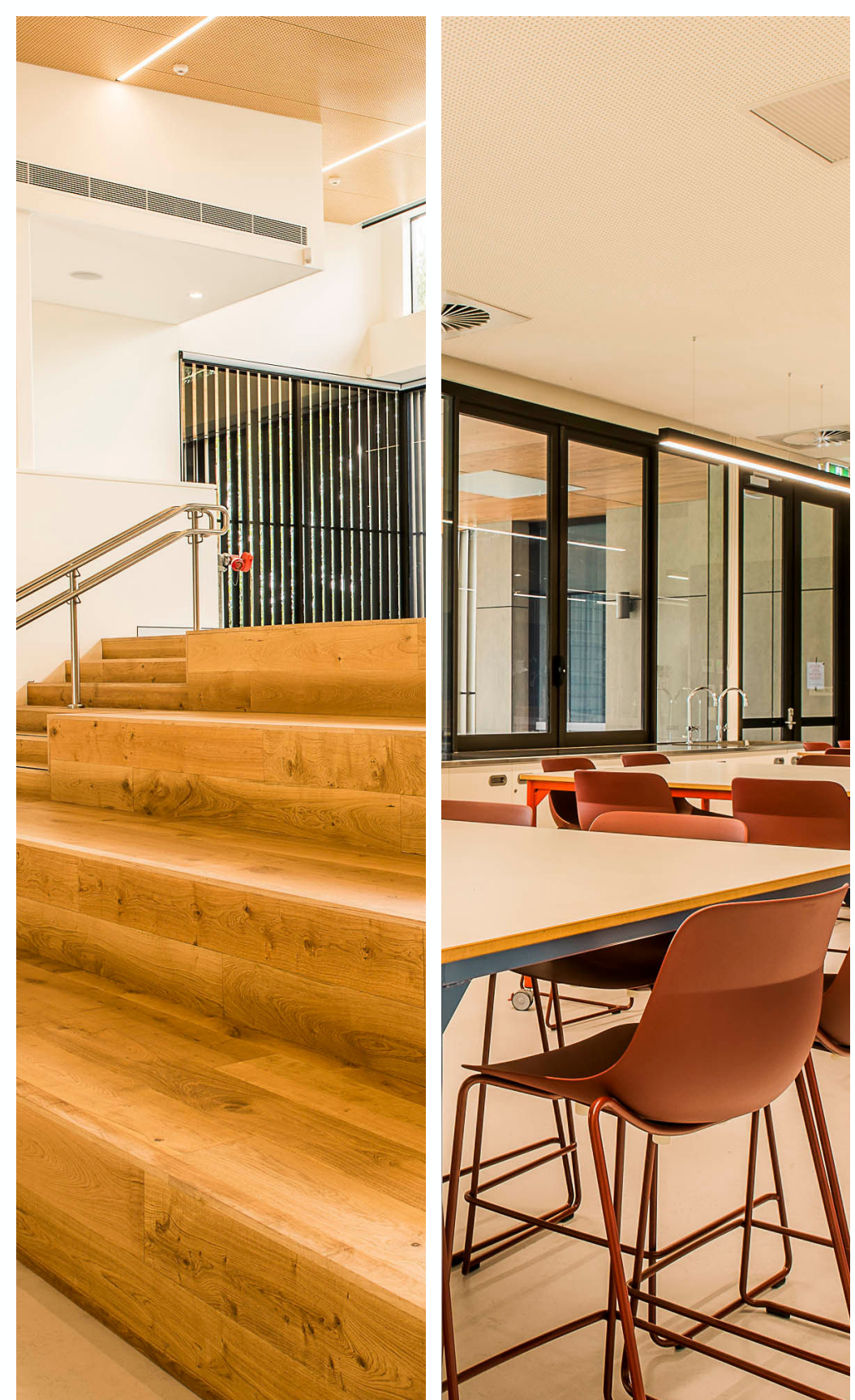
02 9627 1484



[riverstone-h.school@det.nsw.edu.au](mailto:riverstone-h.school@det.nsw.edu.au)



[www.riverstone-h.schools.nsw.edu.au](http://www.riverstone-h.schools.nsw.edu.au)





# Roles & Responsibilities

The **Principal** is responsible for the organisation, management, supervision and efficiency of the school. Parents and students who wish to discuss issues with the Principal can make appointments through the Front Office.

The **Deputy Principals** are responsible for the efficient operation of school organisation and the general supervision of staff and pupils. They assist the Principal in the development of teaching programs and curriculum planning. They share matters relating to school discipline and the welfare of the students. Parents and students who wish to discuss issues with one of the Deputy Principals can make appointments through the Front Office.

**Head Teachers** are responsible for the planning and teaching of the courses of study provided in each of their respective subjects. They are responsible for determining student progress and assessment. They are available by appointment for discussions with parents and students.

The **Head Teacher Welfare** assists the Principal and Deputy Principals in ensuring the welfare and safety of students through the monitoring of attendance and the implementation of whole school welfare programs.

The **Year Advisor** is responsible for the personal welfare of the students including checks on progress, attendance, behaviour, etc, and if necessary contacting parents. Students should always feel free to approach the Year Advisor. Parents, by appointment, may obtain a full report on the progress, conduct and adjustment of their child from the Year Advisor. Parents are encouraged to meet the Year Advisor and should feel free to make contact when necessary.

The **School Counsellor** is available to support students who may be experiencing some personal difficulties. They also deal with problems referred by the Principal or members of staff. Parents may make appointments for interviews through the Front office.

The **Careers Advisor** gives guidance and advice to students with regard to their selection of careers. Parents and students may arrange interviews with the Careers Advisor by appointment.

The **Learning and Support Teachers** assist those students experiencing difficulties in the key learning areas. Information obtained from primary school record cards, discussions with Year 6 teachers and information supplied by parents act as indicators in identifying "educationally at risk students". Thereafter, assistance and support are given on a withdrawal and team teaching basis. Withdrawal teaching involves withdrawing students from class for short periods for intensive learning. Team teaching involves collaborative consultation with class teachers so as to provide appropriate programs for the students. The Learning and Support teacher also regularly monitors the student's class and homework and maintains contact with parents if there is an area of concern.

The **Sports Co-ordinator** organises all timetabled sport for Years 7-10 and external sporting activities like Zone sport..

The **School Administrative Support Staff** are available to provide parents and students with general information on school activities. Appointments to see the Principal and other members of staff should be made through the Front Office. Enquiries about leave passes, bus and train passes, payment of monies and lost property should be directed to the Front Office.

# Staff Information

Principal

Deputy Principal (Years 8 & 10)

Deputy Principal (Years 7, 9 & 11)

Year Advisors:

Year 6 2022

Year 7 2021

Year 8 2021

Year 9 2021

Year 10 2021

Year 11 2021

Head Teachers:

CAPA/TAS

English

HSIE

LaST/Welfare

Mathematics/Language

PDHPE

Science

Support

Careers Advisor

Counsellor

Librarian

School Administration Manager

Sport Co-Ordinator

Ms Karen Downie

Mr James Witchard

Mr Matthew Saville

Mr Rhys Dane

Ms Brittney Hughes

Ms Cassie-Lee Obrien

Mr Mathew Kurukchi

Ms Amber O'Connell

Ms Vennessa Seng

Ms Alison Lamb

Ms Sophie Ottley

Mr Chris Puleo

Mrs Keryn Lambert

Mr Bryson McMillen

Ms Sarah Stewart

Mrs Diane Fairweather

Mr Andrew Negus

Ms Brittney Hughes

Ms Naomi Cole

Ms Sarah Lynch

Ms Kellie Steel

Mr Joe Concha

# Staff Directory

# School Organisation

The school calendar is divided into Week A and Week B. School begins at 8.55am every day and we recommend that students arrive at school at least ten minutes before the bell. School finishes at 2.55pm every day except Tuesday Week A, where students leave at 1.55pm.

Each day is divided into five, one hour periods. These periods are for different subjects that are taught by specialist teachers.

The day is organised in a 2-2-1 pattern. Periods 1 & 2 are followed by recess. Periods 3 & 4 are followed by lunch then period 5. Every Friday 2-1-2 pattern for PRIDE PROJECTS. Tuesday Week A follows a 1-Assembly-2-1 then home pattern.

## Before school

School commences at 8.55am. Students must stay in the school grounds either on the quad or basketball courts. No student is to be on the school grounds before 8.00am.

## Term Dates

TERM 1: Friday, 29 January 2021 to Thursday, 1 April 2021

TERM 2: Tuesday, 20 April 2021 to Friday, 25 June 2021

TERM 3: Tuesday, 20 July 2021 to Friday, 17 September 2021

TERM 4: Tuesday, 5 October 2021 to Friday, 17 December 2021

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Roll Call</b>	9.00am	9.00am	9.00am	9.00am	9.00am
<b>1</b>	9.05am	9.05am	9.05am	9.05am	9.05am
<b>2</b>	10.05am	10.05am	10.05am	10.05am	10.05am
<b>Recess</b>	11.05am	11.05am	11.05am	11.05am	11.05am
<b>3</b>	11.30am	11.30am	11.30am	11.30am	11.30am
<b>4</b>	12.30pm	12.30pm	12.30pm	12.30pm	Lunch 12.30 - 12.55
<b>Lunch</b>	1.30pm	1.30pm	1.30pm	1.30pm	PRIDE PROJECTS
<b>5</b>	1.55pm	1.55pm	1.55pm	1.55pm	
<b>Final Bell</b>	2.55pm	2.55pm	2.55pm	2.55pm	2.55pm

### Tuesday Week A – (Early Day)

(School starts back on Week A after every term holiday)

Roll Call	1	Assembly	Recess	3	4	Lunch	5	Final Bell
<b>9.00am</b>	9.05am	9.55am	10.35am	11.00am	11.50am	12.40pm	1.05pm	1.55pm

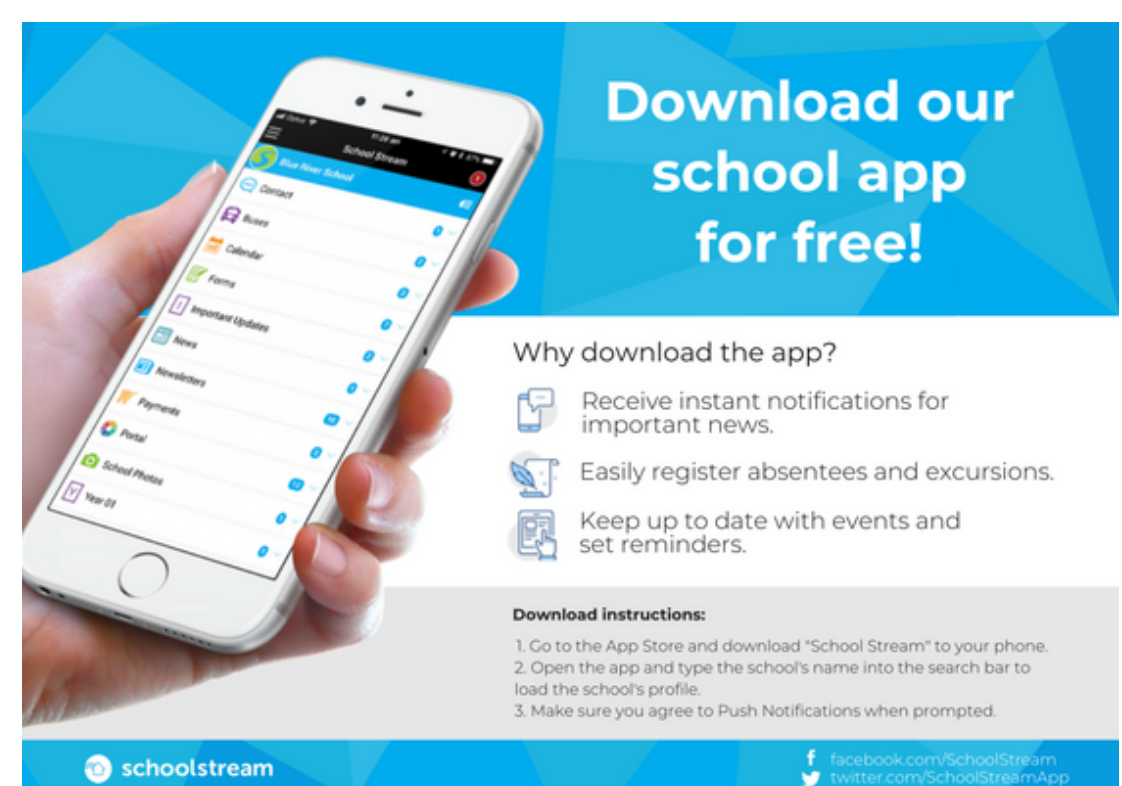
# Communication

## SMS Messages

To provide up-to-date and accurate information, our school will contact parents each day via SMS if their child is late or away from school. To do this we require accurate mobile phone numbers from both parents/caregivers where possible. You should let the school know in advance if your child will be away. Our SMS system automatically sends messages to the mother's mobile first. Please advise us if you wish for the message to be sent to another parent/caregiver first - **It is free to reply to these messages**

## The School Stream App

Our School App is free to download through your smart phone's application store. Enabling push notifications will allow you to be kept up-to-date with announcements and events at school.



## Sentral

The Parent Portal can be used to track student absence, performance data, reports as well as making bookings for Parent Teacher Evening. Please log onto the internet and register for access to our Parent Portal at: <https://web2.riverstone-h.schools.nsw.edu.au/portal/register>

## School Newsletter

The school publishes one newsletter a fortnight with information about student achievements and coming events. This is available on the school's website - <https://riverstone-h.schools.nsw.gov.au/>

## Instagram

You can follow all of the exciting events at Riverstone High School on Instagram



riverstonehighschool



# Student Wellbeing

## Behaviour Code for Students

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

In NSW public schools students are expected to:

- Respect other students, their teachers and school staff and community members
- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy or dress code
- Attend school every day (unless legally excused)
- Respect all property
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our schools
- Not bully, harass, intimidate or discriminate against anyone in our schools

Schools take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

## Student Actions

### RESPECT

- Treat one another with dignity
- Speak and behave courteously
- Co-operate with others
- Develop positive and respectful relationships and think about the effect on relationships before acting
- Value the interests, ability and culture of others
- Dress appropriately by complying with the school uniform or dress code
- Take care with property

### SAFETY

- Model and follow departmental, school and/or class codes of behaviour and conduct
- Negotiate and resolve conflict with empathy
- Take personal responsibility for behaviour and actions
- Care for self and others
- Avoid dangerous behaviour and encourage others to avoid dangerous behaviour

### ENGAGEMENT

- Attend school every day (unless legally excused)
- Arrive at school and class on time
- Be prepared for every lesson
- Actively participate in learning
- Aspire and strive to achieve the highest standards of learning

The principal and school staff, using their professional judgment are best placed to maintain discipline and provide safe, supportive and responsive learning environments. The department provides a policy framework and resources such as Legal Issues Bulletins, access to specialist advice, and professional learning to guide principals and their staff in exercising their professional judgment. In this context the NSW Government and the Department of Education and Communities will back the authority and judgment of principals and school staff at the local level.

## School Discipline Code

CORE VALUES	RIGHTS	RESPONSIBILITIES	ACTIONS
<i>As a students you are expected to show:</i>	<i>As a student you have the right to:</i>	<i>As a student you have the responsibility to:</i>	<i>As a students to achieve this expectation you need to:</i>
    	Learn	Be prepared and allow learning to happen	<ul style="list-style-type: none"> <li>Pack your books and equipment in your school bag</li> <li>Bring equipment for each lesson</li> <li>Follow instructions</li> <li>Complete classwork, homework and assessments on time</li> <li>Listen in class</li> </ul>
	Be Safe	Act in a safe manner	<ul style="list-style-type: none"> <li>Keep your hands and feet to yourself</li> <li>Wear my correct school uniform everyday</li> <li>Follow WHS guidelines</li> <li>Ask permission to leave class or school grounds</li> <li>Stay in bounds</li> <li>Report unsafe situations</li> <li>Take care when travelling to and from school</li> </ul>
	Be treated fairly	Take ownership of your actions	<ul style="list-style-type: none"> <li>Co-operate with staff and members of the school community</li> <li>Help and look after others</li> <li>Be polite</li> <li>Treat others as you would like to be treated</li> <li>Consider the rights and privacy of others</li> </ul>
	A positive learning environment	Care for school property and share learning resources	<ul style="list-style-type: none"> <li>Use digital devices for my learning appropriately</li> <li>Look after equipment and use it appropriately</li> <li>Dispose of rubbish thoughtfully in bins</li> <li>Report damage to school buildings and property</li> </ul>
	Reach my potential	Try my personal best	<ul style="list-style-type: none"> <li>Arrive on time to school</li> <li>Be prompt to class</li> <li>Actively participate in learning</li> <li>Bring a note if you are absent from school, late or wish to leave early</li> <li>Bring your timetable and diary</li> <li>Participate in extracurricular activities and events</li> <li>Be willing to accept help and feedback.</li> </ul>
	Celebrate achievements & diversity	Accept praise and recognition appropriately	<ul style="list-style-type: none"> <li>Say 'No' to bullying and racism</li> <li>Be inclusive</li> <li>Acknowledge and celebrate the success of yourself and others</li> <li>Applaud peers accepting awards</li> </ul>
	To voice my views and be heard	To listen to others and appreciate their views	<ul style="list-style-type: none"> <li>Encourage and support others</li> <li>Think before you speak</li> <li>Consider your choices</li> <li>Ask for help when needed</li> </ul>

## School Discipline Code

### Student Breaches Technology in the Classroom

#### Students before entering class

- Technology switched to silent
- Headphones & technology to be put in bag

#### First breach during lesson

- Class teacher states expectation in regards to technology
- Student is asked to put it away

#### Second breach during lesson

- CT repeats expectation
- Student asked to put it away
- Letter sent/contact home

#### Third breach during lesson

- CT informs Head Teacher
- HT follows up with student to hand device into Front Office
- Student to collect phone with HT at the end of the day
- Contact Parents/Carers

#### Non-compliance with HT

- HT informs Deputy Principal
- DP asks student to hand phone to Front Office
- Parents contacted in regards to collecting phone
- Warning of Suspension may be issued

#### Non-compliance with DP

- Suspension issued for continued disobedience
- Parents notified

### Student Breaches Uniform Policy

#### First breach in 2 weeks

- Roll Call Teacher Action:
- Remind student of uniform expectations
  - Negative uniform incident created

#### Second breach in 2 weeks

- Roll Call Teacher Action:
- Student interviewed
  - Negative uniform incident created
  - 1st letter sent home

#### Third breach in 2 weeks

- Roll Call Teacher Action:
- Student interviewed
  - Negative uniform incident created
  - 2nd letter sent home

#### Fourth breach in 2 weeks

- Roll Call Teacher refers to HT
- Student interviewed
  - Phone call home
  - Implement support strategies

#### Fifth breach in 2 weeks

- HT refers to DP
- Phone call home
  - Student/parent interviews
  - Implement support strategies
  - Exclusion from school events



## The 7 Habits of Highly Effective Students

At Riverstone High School, we are focused on helping our students to be the best version of themselves.

All students complete direct lessons on the Stephen Covey 7 Habits of Highly Effective Students called *The Leader in Me*.

Riverstone High School students are committed to the 7 habits of effectiveness

### Habit 1 Be Proactive

*Be in Charge*

I am a responsible person. I take initiative. I choose my actions, attitudes, and moods. I do not blame others for my wrong actions. I do the right thing without being asked even when no one is looking. I can only be offended if I choose to be. I always have choices. I stop and think.

### Habit 2 Begin with the End in Mind

*Have a Plan*

I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to my school's ethos of PRIDE. I look for ways to be a good citizen.

### Habit 3 Put First Things First

*Work First, Then Play*

I spend my time on things that are most important. This means I say no to things I know I should not do. I set priorities, make a schedule and follow my plan. I am disciplined and organised.

### Habit 4 Think Win-Win

*Everyone Can Win*

I balance courage for getting what I want with consideration for what others want. I make deposits in others' Emotional Bank Accounts. When conflicts arise, I look for options that work for both sides

### Habit 5 Seek First to Understand, Then to Be Understood

*Listen Before You Talk*

I listen to other people's ideas and feelings. I try to see things from their viewpoints. I listen to others without interrupting. I listen with my ears, my eyes and my heart. I am confident in voicing my ideas. I look people in the eyes when talking.

### Habit 6 Synergize

*Together is Better*

I value other people's strengths and learn from them. I get along well with others, even people who are different from me. I work well in groups. I seek out other people's ideas to solve problems because I know that by teaming with others, we can create better solutions than anyone of us can alone. I am humble.

### Habit 7 Sharpen the Saw

*Balance Feels Best*

I take care of my body by eating right, exercising and getting sleep (body). I spend time with family and friends (heart). I learn in lots of ways and lots of places, not just at school (brain). I find meaningful ways to help others (soul). I find ways to balance all 4 parts of myself.

# Assessment HUB

## Supporting Students to Achieve Success

The Riverstone High School Assessment HUB is available to all students in Year 7-10 at the beginning of each year as part of Stage 4 & 5 assessment. Students in Year 11 and 12 are able to access the Senior Assessment HUBs.

Students and their parents should be able to refer to this site in their dealings with the school regarding the implementation of the Stage 4 & 5 Record of School Achievement assessment procedures. It is consistent with all aspects of the school's policies on Record of School Achievement assessment. Further information can be found on the NESA Website.

### How does the Assessment HUB work?

The Riverstone High School Assessment HUBs are an online Assessment Schedule database that provides all students with the necessary information to achieve success in any course studied at RHS. The homepage provides the general detail and information about assessment and the Record of School Achievement or Higher School Certificate. Each year group has its own tab listed above. The drop down menus will direct users to the individual subjects offered in each year and will provide:

- The Assessment Schedule (The exact timing and weighting of the assessments for the year)
- A Scope & Sequence (The units and modules of study for each course)
- An Assessment Calendar (The nominated weeks of assessment for each course)

Should students or parents/caregivers have any specific questions related to assessments within a course, they are encouraged to contact the Head Teacher of the faculty on 02 9627 1484.

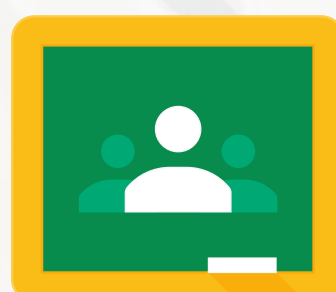
#### Years 7-10 Assessment Hub

<https://sites.google.com/education.nsw.gov.au/rhs-year-7-10-assessment-hub/home>

#### Year 11 Assessment Hub

<https://sites.google.com/education.nsw.gov.au/rhsyear11assessmenthub/home>

Students are encouraged to download the G Suite applications to their devices to assist with keeping up to date with classwork and assessments,



## 2021 Anti Bullying Plan

Bullying behaviour has three key features. It involves the intentional misuse of power in a relationship. It is ongoing and repeated, and it involves behaviours that can cause harm. The NSW Department of Education requires all NSW public schools to have an Anti-bullying Plan which details the strategies implemented to reduce student bullying behaviours.

### Resources

The NSW anti-bullying website (see: <https://antibullying.nsw.gov.au/>) provides evidence-based resources and information for schools, parents and carers, and students. Schools are encouraged to visit the website to support whole-school prevention, early intervention and response approaches and strategies for student bullying behaviour

### Riverstone High School's Commitment

Our school rejects all forms of bullying behaviours, including online (or cyber) bullying by maintaining a commitment to providing a safe, inclusive and respectful learning community that promotes student wellbeing. Executive staff are committed to establishing evidence-based approaches and strategies that promote a positive climate where bullying is less likely to occur.

#### 1. School culture and inclusion

All members of the school community are active participants in building a welcoming school culture that values diversity and fosters positive relationships. A key component of a supportive school culture is building respectful relationships and an ethos that bullying is not accepted, in both online and offline environments. School staff will actively respond to student bullying behaviour. Our school engages in the following practices to promote a positive school culture.

##### 1.1. Student assemblies

Student bullying and expectations about student behaviour will be discussed and information presented to promote a positive school culture where bullying is not accepted.

Dates:	Pride Lessons
Term 1	Attendance
Term 2	Expectations & Core Values
Term 3	Wellbeing
Term 4	Mental Health

## 2021 Anti Bullying Plan

### 1.2 Staff communication and professional learning

Staff will be supported with professional learning that provides evidence-based ways to encourage and teach positive social and emotional wellbeing and discourage, prevent, identify, and respond effectively to student bullying behaviour

Dates:	Communication topics and Professional Learning
Term 1	Attendance
Term 2	Expectations & Core Values
Term 3	Wellbeing
Term 4	Mental Health

### 1.3. New and casual staff

New and casual staff will be informed about our school’s approaches and strategies to prevent and respond to student bullying behaviour in the following ways:

At Riverstone High School new and casual staff are informed about the school’s approaches and strategies to prevent and respond to student bullying behaviour, when it does occur. For example:

- Information is provided in a handout to staff when they enter on duty at the school in our casual folders
- The Head Teacher in charge of Daily Organisation speaks to new and casual staff when they enter on duty at the school
- The Principal speaks to new executive staff when they enter on duty at the school, as part of the induction process
- New Scheme Teachers complete a 12 month Induction Program that involves exploring DoE and School-based wellbeing policies

### 2. Partnerships with families and community

Effective schools have high levels of parental and community involvement. This involvement is strongly related to improved student learning, attendance and behaviour. Our school proactively builds collaborative relationships with families and communities to create a shared understanding of how to support student learning, safety and wellbeing.

#### 2.1. Website

- Our school website has information to support families help their children to regulate their emotions and behaviour and develop socially. Information is provided to assist if children have been involved in bullying behaviour (as the person engaging in bullying behaviour, as the person being bullied or as the person witnessing the bullying behaviour).
- The following are published on our school’s website. Check the boxes that apply.

- ☒ School Anti-bullying Plan
 ☒ NSW Anti-bullying website
 ☒ Behaviour Code for Students

## 2021 Anti Bullying Plan

### 2.2. Communication with parents

Our school will provide information to parents to help promote a positive school culture where bullying is not acceptable and to increase parent’s understanding of how our school addresses all forms of bullying behaviour.

Dates:	Communication with parents
Term 1	Newsletter Focus: Attendance
Term 2	Newsletter Focus: Core Expectations
Term 3	Newsletter Focus: Wellbeing
Term 4	Newsletter Focus: Mental Health

### 3. Support for wellbeing and positive behaviours

Our school’s practices support student wellbeing and positive behaviour approaches that align with our school community’s needs.

Social and emotional skills related to personal safety, resilience, help-seeking and protective behaviours are explicitly taught across the curriculum in Personal Development, Health and Physical Education (PDHPE).

Examples of other ways our school will embed student wellbeing and positive behaviour approaches and strategies in practices include the following.

- The Leader in Me: Students complete lessons structured around the 7 Habits of Highly Effective Teens and learn how to manage their lives, actions and responsibilities
- Wellbeing Day: An annual school event where students engage in a range of activities that aims to increase their wellbeing by focusing on the issues that are relevant to them
- PRIDE Assemblies: Every term, student success is celebrated in a public assembly that also addresses a theme that relates to student issues and achievement

Completed by: Mr James Witchard & Mr Matthew Saville  
Deputy Principals

Principal: Ms Karen Downie





# Junior School Uniform

Enrolment and continuation at Riverstone High School is in part conditional on the preparedness to abide by school policies including those relating to school uniform requirements.

If for any reason your child is unable to wear the correct uniform, please write a note and sign it, explaining reason and length of time and have them wear appropriate alternative clothing. The roll call teacher must sign this note and will issue your child with a uniform pass.

## Everyday Uniform

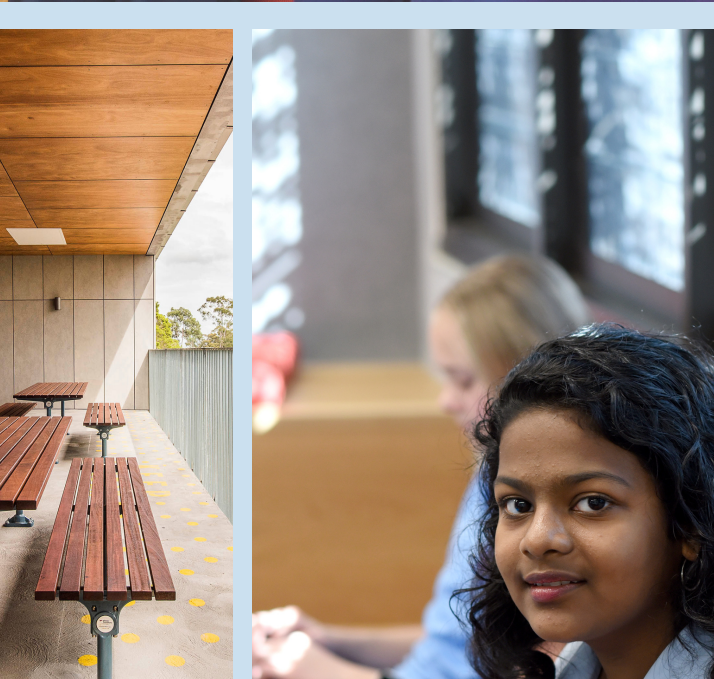
Shirt:	Sky blue dress shirt with embroidered logo OR light blue polo shirt
Pants:	Navy Shorts, trousers or skirt
Shoes:	Fully enclosed black leather shoes
Socks:	White socks
Jumper:	Navy blue jumper with embroidered logo
Jacket:	Navy and sky blue spray jacket with embroidered logo

## Sport Uniform

Shirt:	Navy and sky blue polo shirt with embroidered logo
Pants:	Navy Shorts or navy track pants
Shoes:	Joggers or suitable shoes to perform physical activiyy
Socks:	White socks

## Protective Clothing

Food Technology	Enclosed shoes with a solid sole and leather upper. Hair to be tied back. Full cotton drill apron
Industrial Arts	Enclosed shoes with a solid sole and leather upper
Science	Enclosed shoes with a solid sole and leather upper. Protective eye wear available in all rooms. Hair to be tied back
Visual Arts	Enclosed shoes with solid sole and leather upper
Textiles & Design	Enclosed shoes with solid sole and leather upper
Technology	Enclosed shoes with solid sole and leather upper
PE & Sports	Lace up sport shoes



# Junior Uniform Price List

Riverstone High School has a uniform on site operated by The School Locker.  
RHS Uniforms are also available for purchase online at [theschoollocker.com.au](https://theschoollocker.com.au)

## Boys - Grades 7-10

Shirt	RSH-SHI01	Boys shirt short sleeve sky blue	\$30.00
Shorts	433SH-DN	Shorts microfibre navy	\$25.00
Socks	CC0118	Quarter crew socks white 3pk	\$11.95

## Girls - Grades 7-10

Blouse	RSH-BLO01	Girls blouse short sleeve sky blue	\$30.00
Shorts	433SH-DN	Shorts microfibre navy	\$25.00
Skirt	RSH-SKI01	Girls skirt Navy	\$35.00
Tights	157SINVY	Girls tights navy	\$8.50
Socks	CC0118	Quarter crew socks white 3pk	\$11.95

## Unisex

Everyday polo	648004	Everyday polo short sleeve sky/navy	\$35.00
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## Sports Uniform

Polo	RSH-POL01	Sports polo short sleeve navy/sky	\$35.00
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## Boys & Girls Winter Uniform

Jumper	RSH-JUM01	Jumper fleece navy	\$30.00
Jacket	RSH-JT01	Jacket microfibre navy/sky	\$65.00
Track Pants	5336NCDN	Track pants microfibre navy	\$30.00

## Hospitality Uniform

Hat	BNBK	Chef's beanie black	\$8.00
Apron	CSBA-BCS	Apron black/white	\$15.00
Shoes		Styles available in store	

## Shoe Requirements

Students are required to wear black hard leather shoes with everyday uniform.  
Lace up joggers are to be worn with PE/sports uniform.  
School shoes are available for purchase in the uniform shop and online.  
PE joggers are available for purchase online.

# Equipment List

# Year 7

## Core Equipment

School Bag

Pencil Case

Pens (2 x Blue, 2 x Black, 2 x Red)

2 x HB Pencils

Ruler

Glue Stick

Sharpener

Scientific Calculator

Eraser

Scissors

Pack of Highlighters

An exercise book for all subjects

(Page amounts specified below)

In addition to the equipment listed above, some subjects require special equipment as listed below

Please also take note of Uniform Requirements listed in this book. PE Uniform is compulsory for all sport and PE classes. Sports shoes must also be worn.

Black Leather shoes are compulsory for all practical subjects (Tech Mandatory, Science, Visual Arts etc).

### English

- 192+ page exercise book
- A4 Display folder

### Mathematics

- 240 page Grid Book

### Science

- 196+ page exercise book

### Language

- 192+ page exercise book
- A4 Display folder

### HSIE

- 240 page exercise book
- A4 Display folder

### Music

- 96 page Music Exercise book that includes manuscript pages
- A4 Display folder

### Tech Mandatory

- 2 x A4 Display folders
- 96 page exercise book
- Apron & hat from Uniform shop
- Food Container

### Visual Arts

- A4 60 page 110gsm Visual Arts Process Diary (Provided once fees are paid)
- 4 x 2B Lead pencils

## Core Equipment

School Bag

Pencil Case

Pens (2 x Blue, 2 x Black, 2 x Red)

2 x HB Pencils

Ruler

Glue Stick

Sharpener

Scientific Calculator

Eraser

Scissors

Pack of Highlighters

An exercise book for all subjects

(Page amounts specified below)

In addition to the equipment listed above, some subjects require special equipment as listed below

Please also take note of Uniform Requirements listed in this book. PE Uniform is compulsory for all sport and PE classes. Sports shoes must also be worn.

Black Leather shoes are compulsory for all practical subjects (Tech Mandatory, Science, Visual Arts etc).

### English

- 192+ page exercise book
- A4 Display folder

### Mathematics

- 240 page Grid Book

### Science

- 196+ page exercise book

### Drama

- 192+ page exercise book

### HSIE

- 240 page exercise book
- A4 Display folder

### Music

- 96 page Music Exercise book that includes manuscript pages
- A4 Display folder

### Tech Mandatory

- 2 x A4 Display folders
- 96 page exercise book
- Apron & hat from Uniform shop
- Food Container

### Visual Arts

- A4 60 page 110gsm Visual Arts Process Diary (Provided once fees are paid)
- 4 x 2B Lead pencils

## Core Equipment

- |                                     |                                   |
|-------------------------------------|-----------------------------------|
| School Bag                          | Sharpener                         |
| Pencil Case                         | Scientific Calculator             |
| Pens (2 x Blue, 2 x Black, 2 x Red) | Eraser                            |
| 2 x HB Pencils                      | Scissors                          |
| Ruler                               | Pack of Highlighters              |
| Glue Stick                          | An exercise book for all subjects |
- (Page amounts specified below)

In addition to the equipment listed above, some subjects require special equipment as listed below

Please also take note of Uniform Requirements listed in this book. PE Uniform is compulsory for all sport and PE classes. Sports shoes must also be worn.

Black Leather shoes are compulsory for all practical subjects (Tech Mandatory, Science, Visual Arts etc).

### English

- 192+ page exercise book
- A4 Display folder

### Mathematics

- 240 page Grid Book

### Science

- 196+ page exercise book

### Drama

- 192+ page exercise book

### HSIE

- 240 page exercise book
- A4 Display folder

### Dance

- A4 Ring binder folder
- 50 Plastic sleeves
- Black jazz shoes

### Food Technology

- 2 x A4 Display folders
- 96 page exercise book
- Apron & hat from Uniform shop
- Food Container

### Music

- 96 page Music Exercise book that includes manuscript pages
- A4 Display folder

### Visual Arts

- A4 60 page 110gsm Visual Arts Process Diary (Provided once fees are paid)
- 4 x 2B Lead pencils

### Industrial - Timber

- A4 Display folder

### Photography

- A4 60 page 110gsm Visual Arts Process Diary (Provided once fees are paid)
- 4 x 2B Lead pencils
- A4 Display Folder

### PASS

- A4 Ring binder folder
- 50 Plastic sleeves

### Journalism

- 196 Page exercise book
- A4 Display folder

# Equipment List

# Year 10

## Core Equipment

School Bag	Sharpener
Pencil Case	Scientific Calculator
Pens (2 x Blue, 2 x Black, 2 x Red)	Eraser
2 x HB Pencils	Scissors
Ruler	Pack of Highlighters
Glue Stick	An exercise book for all subjects (Page amounts specified below)

In addition to the equipment listed above, some subjects require special equipment as listed below

Please also take note of Uniform Requirements listed in this book. PE Uniform is compulsory for all sport and PE classes. Sports shoes must also be worn.

Black Leather shoes are compulsory for all practical subjects (Tech Mandatory, Science, Visual Arts etc).

### English

- 192+ page exercise book
- A4 Display folder

### Mathematics

- 240 page Grid Book

### Science

- 196+ page exercise book

### Food Technology

- 2 x A4 Display folders
- 96 page exercise book
- Apron & hat from Uniform shop
- Food Container

### HSIE

- 240 page exercise book
- A4 Display folder

### Visual Arts

- A4 60 page 110gsm Visual Arts Process Diary (Provided once fees are paid)
- 4 x 2B Lead pencils

### Industrial - Timber

- A4 Display folder

### Music

- 96 page Music Exercise book that includes manuscript pages
- A4 Display folder

### PASS

- A4 Ring binder folder
- 50 Plastic sleeves

### Careers

- A4 Display folder

### Photography

- A4 60 page 110gsm Visual Arts Process Diary (Provided once fees are paid)
- 4 x 2B Lead pencils
- A4 Display Folder

### IST

- A4 Display folder
- USB

## Subject Costs:

For materials consumed and used by students

### General School Contribution

This fee is used to meet expenses such as printing and stationery resources, computer software kits, textbooks etc

\$70.00

Diary

\$5.00

Wellbeing

\$20.00

Mathematics

\$10.00

Music

\$10.00

Technology Mandatory

\$45.00

Visual Arts

\$35.00

PDHPE

\$10.00

Total Fees:

\$205.00

### Year 7 Camp

Total cost for 2020 Camp is an approximate price. Please note that camp is optional

\$340.00

Total Fees:

\$545.00 (incl camp)



# School Fees

Year 8  
2021

## Subject Costs:

For materials consumed and used by students

### General School Contribution

\$70.00

This fee is used to meet expenses such as printing and stationery resources, computer software kits, textbooks etc

### Diary

\$5.00

### Wellbeing

\$20.00

### Mathematics

\$10.00

### Music

\$10.00

### Technology Mandatory

\$45.00

### Visual Arts

\$35.00

### PDHPE

\$10.00

Total Fees:

\$205.00



# School Fees

## Year 9

2021

### Subject Costs: For materials consumed and used by students

#### General School Contribution

This fee is used to meet expenses such as printing and stationery resources, computer software kits, textbooks etc

\$70.00

#### Diary

\$5.00

#### Wellbeing

\$20.00

#### Mathematics

\$10.00

#### PDHPE

\$10.00

### Elective Costs:

#### Commerce

NIL

#### Food Technology

\$90.00

#### Dance

NIL

#### Music

\$25.00

#### Photographic and Digital Media

\$70.00

#### Physical Activity & Sports Studies (PASS)

NIL

#### Textiles Technology

\$50.00

#### Visual Arts

\$45.00

#### Visual Design

\$50.00

#### Industrial Technology

\$50.00

#### Language

NIL

# School Fees

# Year 10

2021

## Subject Costs:

For materials consumed and used by students

### General School Contribution

This fee is used to meet expenses such as printing and stationery resources, computer software kits, textbooks etc

\$70.00

### Diary

\$5.00

### Wellbeing

\$20.00

### Mathematics

\$10.00

### PDHPE

\$10.00

## Elective Costs:

### Dance

\$50.00

### Food Technology

\$90.00

### Information Software Technology

\$30.00

### Music

\$25.00

### Photographic and Digital Media

\$70.00

### Physical Activity & Sports Studies (PASS)

NIL

### Visual Arts

\$45.00

# School Fees

# Support Year 7 & 8

2021

## Subject Costs:

For materials consumed and used by students

### General School Contribution (Voluntary)

This fee is used to meet expenses such as printing and stationery resources, computer software kits, textbooks etc

\$70.00

Diary

\$5.00

Wellbeing

\$20.00

Semester One Fees

\$45.00

Semester Two Fees

\$45.00

Total Fees:

\$185.00

### Year 7 Camp

Total cost for 2020 Camp is an approximate price. Please note that camp is optional

\$340.00

Total Fees:

\$525.00 (incl camp)

# School Fees

## Support Year 9 & 10

2021

### Subject Costs:

For materials consumed and used by students

#### General School Contribution (Voluntary)

This fee is used to meet expenses such as printing and stationery resources, computer software kits, textbooks etc

\$70.00

Diary

\$5.00

### Elective Costs:

Food Technology

\$90.00

Music

\$25.00

Physical Activity & Sports Studies

NIL

(Fees will depend on the selection of the Electives chosen by the student)

Total Fees: \$190.00

# General Information Directory

## Absences from school

The roll teacher requires a note of explanation from a parent/caregiver the day of return to school. Law requires this. If the student is absent for several days, the parent/caregiver is requested to telephone the school. A note from the parent/caregiver is still required on the day of return to school. If a student is absent an SMS will be sent to the nominated parent/caregivers mobile to notify them. An example of a note is set out below:

Please excuse .....of roll class .....  
(name)

For being absent on ..... because .....  
(Date/s absent) (Reason)

Parent/Guardian Signature:..... Date.....

## Late to school

Students are expected to arrive at school by 8.50am for a 9.00am start. The first bell rings at 8.55am and students should be seated in roll call rooms by 9.00am. If students arrive after 9.00am they are to report to the front office as soon as they arrive at school. A written reason should be supplied.

## Early leaver's pass

If for some reason a student has to leave school early eg. Doctor's appointment, a note is required, set out in the example for absences. The note should be presented to the front office for authorisation before 9.00am. Parents are requested to confine such appointments, as much as possible, to after school hours.

## Anti-Racist Contact Officer (ARCO)

Riverstone High School has an anti-racist contact officer (ARCO) whose role is to help anyone who wishes to make a complaint about directly experiencing racism or observing alleged racist behaviour or practice. Mrs Fairweather (Head Teacher Science) is the ARCO at Riverstone High School. Please contact the school to make an appointment.

## Bus/Train/OPAL CARDS

Students who travel more than 2 kilometres from their home to school (one way) are entitled to an Opal Card for free bus or train travel. Please see Transport NSW website for more information. [Transportnsw.info/school-students](https://transportnsw.info/school-students)

## Bikes/skateboards/scooters

A bike and skateboard locker is situated on the school side of the hall. Helmets MUST be worn and may be kept in the front office during school. Bikes are not to be ridden on school grounds. All bikes and skateboards must be kept in the lockers during school hours. Students are to provide their own locks.

## Calculators

Students use scientific calculators in their Mathematics classes and will need them for the remainder of their secondary studies. The preferred model of calculator is available through our uniform shop. Although not a requirement to purchase a calculator from the uniform shop, the specific model should be verified with Head Teacher Mathematics.

## Canteen

Due to the major construction our regular canteen is not available, a food truck is available for recess and lunch during this period.

## Change of Address

If contact details change during the year, it is important that the school has accurate up-to-date records, please contact the school with any change to address, phone or emergency contacts.

## Interviews

The school will conduct parent / teacher interviews and this is when half-yearly reports are issued. In the weeks leading up to the interviews, parents will have an opportunity to make appointments with teachers through the Sentral parent portal. If parents wish to speak to a teacher who cannot be present, they may arrange an alternative interview time at school by contacting the front office for a suitable time. Reports are also published online in the Parent Portal.

# General Information Directory

## Consent for Publication

The school routinely publishes student successes in the newsletter, on the website and on the notice board. The school will take the view that parents agree to this routine publication of student names and photographs unless a note is received to the contrary.

On the other hand, if the local or metropolitan media wish to photograph or interview students because of their achievements, this will only be allowed if parents have signed the publication permission note.

## Counsellor

If any student wishes to see the school counsellor she may be contacted before school, recess or lunch to make an appointment. Students can also self-refer to the counsellor at any time. The counsellor will give the student an appointment slip, which they will show their teacher when asking permission to attend the interview. Parents may ask for an interview by phoning the school. The counsellor is available 2 days per week at our school.

## Learning Support

Learning support is offered to students in a variety of ways to support the individual needs of the student. Interventions such as withdrawal, team teaching and Quicksmart Literacy are just some of the things offered to assist in improving student confidence, ability and knowledge. Specific learning support is also offered to students with an Individualised Education Plan as negotiated with the parents, staff and students.

## Excursions

Some courses involve excursions. All students attending an excursion require a signed permission note and payment to be brought to the front office before the excursion date. No students will be allowed to attend an excursion without this note. Full school uniform is compulsory for all excursions unless specified.

## Diary

A Student Diary will be provided to all students at the beginning of the year. It has been compiled by the school staff to cater to the needs of our students. The cost of the diary is incorporated in the school fees.

The diary is an important learning tool for students to record homework assignments and plan how they should be completed. The diary also promotes communication between the school and home. On each weekly planner page there is a comments section for teachers and parents to write messages to each other regarding student learning issues.

## Emergency Procedures

General evacuation of all the buildings will be signalled by the continuous sound of the bells or portable air horn in the case of power failure. Students are to follow the instructions of their teachers and line up in designated areas on the bottom oval. Other procedures are in place to handle various types of emergencies. Emergency procedures are practiced four times a year.

## Fees

School fees or any payments can be paid by students before school, recess or lunch of any day. Receipts will be issued. Payment of school contributions and fees can be made by cash, cheque, money order, EFTPOS and also POP – our Parent Online Payment option. (no cash advances available).

## Fees & contributions

While tuition is free in government schools, textbooks and resources cost us a lot of money. The Department of Education and Communities pays for all site maintenance, utilities and so forth as well as a core amount of teaching resources and textbooks. Parents/caregivers paying school contributions are an important sign of tangible support for the school. As well they enable us to enhance the quality of the resources we provide and the educational opportunities we offer.

## Homework Centre

Homework centre is open Monday and Thursday Week A from 3.00pm – 4.00pm and Tuesday and Thursday Week B from 3.00pm – 4.00pm. The Homework Centre is located within the school library. Students are also given the opportunity to use the library during recess and lunch. During open hours students will be given full access to the library's resources. Teachers across all faculties will be rostered on during these times to help assist students with their work.

# General Information Directory

## Illness

If a student is sick at school then the following will apply:

**In class:** the student is to inform the teacher who will issue a note to take to the front office if the teacher feels it is warranted. If the student is considered too ill to remain in class, a parent/caregiver will be requested to pick up the student from school. In cases of emergency the school may call an ambulance.

**Outside class:** students are to report directly to the nearest teacher and then to the front office. Parent/caregivers are requested not to send students to school if they are feeling sick. The school does not have the resources to look after sick children throughout the day.

If a student is attending school but is unable to participate in PE/Sport, they must supply a doctor's certificate and a letter from a parent reasoning why.

## Internet & Computers

Riverstone High School has over 250-networked computers available for student and staff use.

### Acceptable Use

- The computer network at Riverstone High School allows internet access for educational purposes. This includes classroom activities, research activities, peer review of assigned work, and the exchange of project-related ideas.
- Network users must respect resource limits and must remain within the allocated disk space. Users have complete responsibility for their own home folders.
- Student use of the internet is contingent upon parent/guardian permission in the form of a signed copy of the internet policy.
- Material created and stored on the system is not guaranteed to be private. Network administrators will review the system from time to time to ensure the system is being used properly. Students should expect that material placed on home folders may be viewed by the computer administrator.
- Network users must keep their passwords private. Passwords may not be shared. If a student believes that their home file has been tampered with, they must immediately report this to the computer administrator

### Unacceptable Use

- The network may not be used to download, copy, or store any software, shareware or freeware without prior permission from their teachers. No executable (.exe) or program files (e.g.. games) are to be downloaded without the permission of the network administrator.
- The network may not be used for any activity, or to transmit any material, that violates any laws. This includes, but is not limited to, illegal activities such as threatening the safety of another person or violating copyright laws.
- Network users may not use vulgar, derogatory, or obscene language. Users may not engage in personal attacks, harass another person, or post private information about another person.
- Network users may not log onto someone else's account or attempt to access another user's files. "Hacking" or otherwise trying to access another person's or the network application files is prohibited.
- Network users may not access web sites, newsgroups, or areas that contain material that is obscene or that promotes illegal acts. While the Department of Education and Communities has an extensive filtering system if a user accidentally accesses this type of information, he or she should immediately notify a teacher or the computer administrator.
- Students are not to use non-DEC provided e-mail services (e.g. Hotmail, Yahoo etc.) within the school.

## Library

The school library is open from 8.30am to 2.40pm. Borrowing may be carried out before school, recess, and lunch and after school, or at special times designated by Library staff.

## Lost property

Check with the front office, to see if lost property has been handed in. All belongings should be clearly labelled with student's name. Students are not to leave valuables in their bags. Any valuable items may be left at the front office.

## Medication

The school is not permitted to administer any medication to a student unless prior written arrangement is made with the principal. Unless absolutely essential, parents are asked to administer any medication at home. In cases where special arrangements need to be made, all medications for students must be submitted with clear instructions from the prescribing doctor together with an indemnity form.

# General Information Directory

## Parents and Citizens Association

The school P&C Association meets on the first Wednesday of each month at 7.00pm. All parents are encouraged to attend these meetings so that they can participate in events run by the school and support its goals and help celebrate its achievements.

## Parent/student concerns

Parents are encouraged to contact the school regarding any difficulties their child is experiencing or matters concerning their child. If the school is made aware of these then it can provide support and take appropriate actions. To avoid disappointment please ring the school for an appointment so that the appropriate staff are available to assist you.

## Peer Support

Students from year 9 conduct a peer support program. This operates during the first two terms of year 7. In this program the specially trained students conduct activities, which assist students in their adjustment to high school.

## Phones

Mobile phones are not to be used at school. Contacting students or home must be done through the office. Filming or taking photographs is prohibited, as there is the potential for breach of privacy laws.

## PRIDE Assembly

Each term the school will organise PRIDE Assemblies, these formal assemblies are conducted to recognise and reward exceptional achievements. All parents are welcome to attend and parents of students receiving an award will receive a written invitation.

## Property

- All property should be clearly marked with the owner's name.
- Books, coats, bags and other property should not be left around the school.
- All deliberate or careless damage to school property must be paid for or replaced. Any damage such as a broken window must be reported to the Deputy Principal. The cost of repairs is the responsibility of those who caused the damage.

## Sport

Sport is a very important part of the culture of Riverstone High School and participation is strongly encouraged at all levels.

Year 7-10 sport is incorporated into the timetable and taught by the physical education staff. Students are able to try out for Junior Knockout teams as well as any Junior Zone teams and participate in school carnivals.

All students are provided with the opportunity to enter the school carnival in swimming (February), cross country (March/April) and athletics (May/June). Successful students participate in the school team in these sports and advance to the zone carnivals. Talented students may then participate in the Regional and State Carnivals. School sports carnivals are organised along house lines, with students allocated to one of four houses:

Kookaburra (Blue), Wallabies (Yellow), Boomerangs (Red), Matildas (Green)

## Sport Code of Conduct

Any student representing the school must agree to the school's code of conduct. This code applies to coaches, parents and spectators.

The purpose of the code of conduct is to:

- Ensure appropriate behaviour from players, coaches, spectators and administrators;
- Ensure the good name and reputation of the school; and
- Encourage all participants to engage in sport in its highest ideals and values.
- Students who do not agree to this code of conduct will not represent the school

## Student Assistance

If you are experiencing financial hardship please contact the Principal who may be able to arrange Student Assistance. An application for assistance needs to be completed for consideration.

# General Information Directory

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## Supervision of students before and after school

Parents/Caregivers are reminded that direct supervision of the playground is not provided before school. Before school all students are to be in the quadrangle area. Students who arrive early at school are advised to report any accidents or issues directly to the Deputy Principal or Principal.

No supervision is provided after school other than in the bus area. The only exceptions to this are Sport training, before and after school lessons, debating etc. These will only occur under the supervision of a teacher and parent/caregivers will be notified.

## Textbooks

The school provides textbooks for all subjects as required. They are issued on a loan basis and remain the property of the school. Students are expected to look after their textbooks for the duration of the year and return them to their class teacher at the end of the school year or as requested. Loss of or damage to a textbook will incur a replacement fee.

## Travel

Students must travel to and from school by the most direct route. They are not to loiter in shops, at stations, parks etc. on either journey. Students should arrive at school by 8.50am and congregate/assemble in the main quadrangle area.

## Valuables

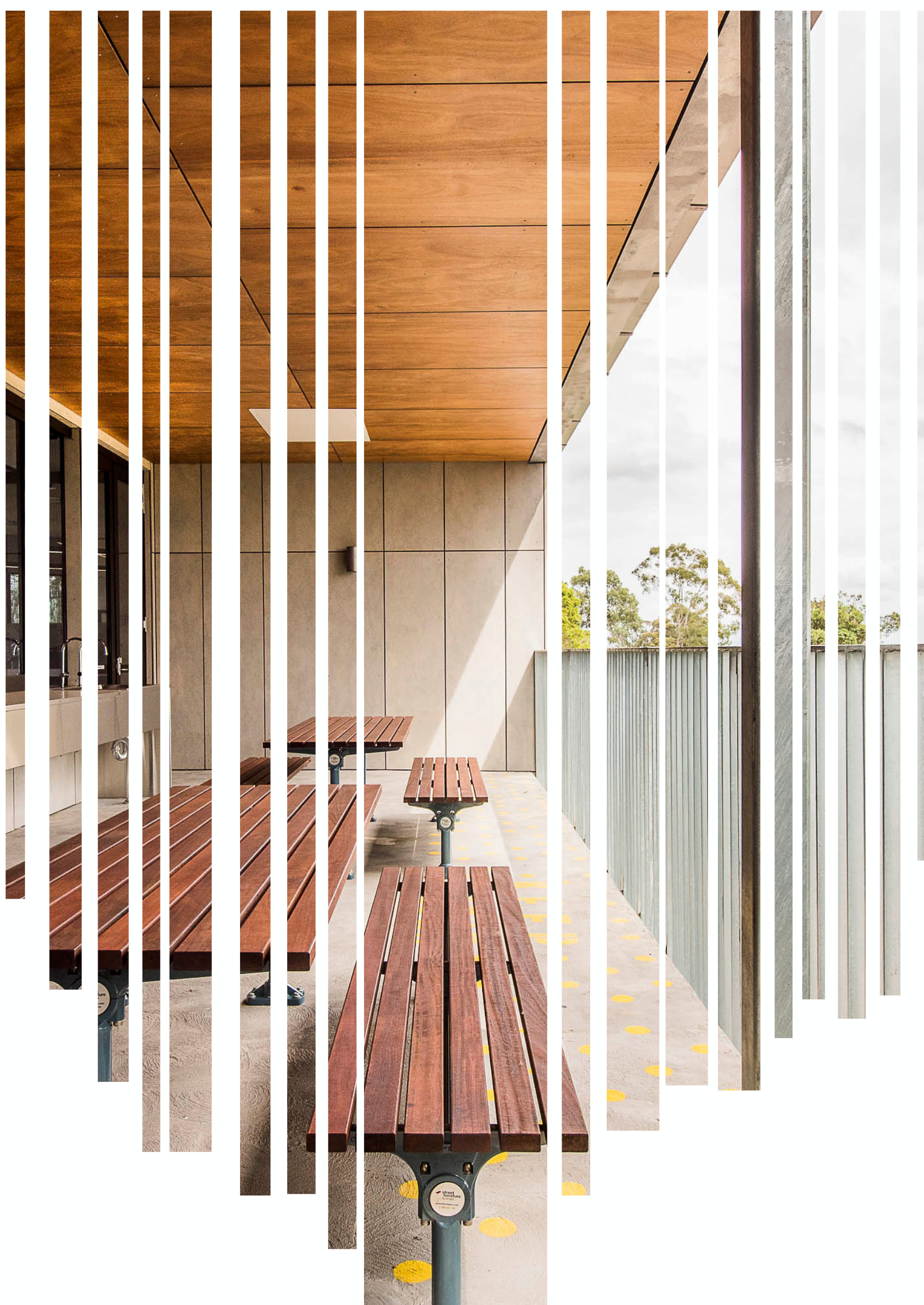
Valuables such as mobile, electronic devices, credit/bank cards and the like should not be brought to school. The school accepts no responsibility for loss, damage or theft. Students who choose to BYOD Bring Your Own Device for learning must see the Deputy Principal to complete appropriate paperwork and provide their own insurance for loss/damage.







# 2021



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